

Group Meeting #13

Date 22 July 2015
Time 10:00 am
Location Roopak's Office - WT704B

Attendees

Joshua Son, Paul Lee, Sean Young, Roopak Sinha.

Minutes Recorder

Joshua Son.

Absences

Jason Gerbes.

Meeting Agenda

- Discuss the cancellation of the Auckland Council app.
 - Discuss the revised version of the project plan.
 - Get Roopak's advice on new project plan.
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7. Approval of minutes of last meeting

- 7.1. The group is in agreement that the minutes of the last meeting are an accurate record.
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8. Status of prior meeting arrangements

- 8.1. Each member of the group has been learning basic Unity development practices.
8.2. Jason and Josh met with Anne to discuss the new project plan. Anne has approved the new plan.
8.3. Jason reported the outcome of the meeting with Anne to the group via Facebook.
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3. Discussion of Project Development

- 3.1. Jason was unable to attend due to illness.
3.2. Roopak gave the following advice:
3.2.1. Gather requirements from Luminary.
3.2.2. Collate documentation for portfolio.
3.2.3. Look into splitting the project into important modules.
3.2.4. Have log books up to date.
3.2.5. Look into splitting research between group members.
3.2.6. Plan and design the app.
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4. Meeting Arrangements

- 4.1. A project status report will be created.
4.2. Josh will discuss the outcome of the meeting with Jason.
4.3. Each member must ensure their log books are up to date.
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5. Adjournment of Meeting

- 5.1. There being no other business, the meeting was adjourned at 11:00 am.
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6. Next Meeting

Date To be decided.
Time To be decided.
Location To be decided.

We will create the project status report and prepare for the mid-project review. A meeting before the review will take place if possible.

A meeting with the whole group, Roopak and Luminary will be arranged in the near future.
